

**LEXINGTON-FAYETTE COUNTY HEALTH DEPARTMENT
 PRIMARY CARE CENTER
 GOVERNING COUNCIL
 June 21, 2007
MINUTES**

	PRESENT	ABSENT
MEMBERS:		
Carolyn Benford	X	
Toni Brown	X	
Lynne Flynn	X	
Linda Johns	X	
Marge Keller	X	
Dennis Kelly, MD	X	
Samuel Matheny, MD	X	
William Rasinen	X	
Helen Reese	X	
James Sleet	X	
James Reese	X	
Andrea Tapia		X

STAFF PRESENT: Melinda Rowe, MD, MBA/MPH, Commissioner
 Stephen Castle, CFO
 Rice Leach, MD, PC Executive Director
 Kyle Black, PC Business Officer
 Karen C. Jones, PC Administrative Grants Manager
 Sandra Price, RN, PC Clinic Team Leader
 Linda Phelps, PC Executive Assistant

GUEST: John Riley, MD, BOH Chair
 Herman Hardesty
 Rosa Martin, North Central AHEC Community Programs Director
 Irene Jarman ???

June 21, 2007 at 5:35 PM Chairperson, Marge Keller called the Primary Care Governing Council meeting to order.

CALL TO ORDER

Chairperson Marge Keller declared a quorum at role call.

DECLARATION OF QUORUM

Chairperson Marge Keller asked that the Agenda be adopted. Helen Reese made a motion to adopt the Agenda. Bill Rasinen seconded. The agenda was adopted.

ADOPTION OF AGENDA

Chairperson Marge Keller asked for a motion to approve the minutes from the May 17, 2007 meeting. Helen Reese motioned to accept the minutes. James Sleet seconded the motion. Motion carried.

APPROVAL OF MINUTES

**EXECUTIVE DIRECTOR'S
REPORT**

Dr. Leach's report:

- Dr. Leach asked the Governing Council to grant temporary clinical privileges for Dr. Clara Auty and Dr. Linda Cornett. **James Reese motioned the Governing Council grant temporary clinical privileges for Dr. Auty and Dr. Cornett not to exceed 60 days pending a formal request for privileges. Bill Rasinen seconded. Motion carried.**
- Dr. Leach thanked members and staff that participated in the strategic planning and was pleased with the attendance. Dr. Leach requested that Council accept the mission statement, "*The mission of the Lexington-Fayette County Health Department Primary Care Center is to provide quality health care to all who need us*" and the values, **commitment, excellence and stewardship**. He noted that the strategic planning group accepted these statements as described in the handout and requested that the Council accept them. **Bill Rasinen motioned for acceptance. Helen Reese seconded. Motion carried**
- Dr. Leach stated his report to the Board of Health on June 11th was very direct. It focused on risk management such as responsibilities and accountability.
- The Mental Health program will join us July 2, 2007.
- The practice management system bids are in and a decision should be made mid July.
- Public Health is moving from second floor to 805 Newtown Circle next week.
- Extended service hours for Primary Care Clinics begins July 2, 2007. Dr. Leach said he was sure there would be glitches at first as with any new thing but we will work through them.
- We are working with Community Action, Linda Hampton to get head-start physicals.
- School Based Clinics may look different in the near future. A workgroup designing a system that maximizes resources and maximizes compliance with the requirements by September 7, 2007. Dr. Rowe announced that the \$76,000 state funds appropriated by the General Assembly in 2006 would still be available after July 1st.
- There will not be a prenatal clinic because there are so many other priorities that adding this function at this time is not possible.

Dr. Matheny said the Finance Committee met this evening. **He asks that the 2nd draft May 15th minutes attached be accepted. Bill Rasinen seconded. Motion carried.**

FINANCE REPORT

Dr. Matheny requested Mental Health CPT codes used by Primary Care and Public Health be accepted. One page worksheet handed out to show comparison fees of Medicaid, Medicare, Aetna and the

recommended fee. Carolyn Benford seconded the motion. Motion carried.

Dr. Matheny recommended Governing Council determine appropriate fee (26 page Fee Schedule) unless restricted by State instead of adjusting to Public Health allowable reimbursement.

Suggest clarity by next meeting. James Reese seconded his recommendation. Abstentions. Motion carried

Third, Dr. Matheny reiterated as Chair of PC Finance Committee the need for a more specific Primary Care Budget (break out details and title changes) to adequately understand.

Policy Committee:

- Dr. Dennis Kelly said the Policy Committee did not meet.

Program Committee:

- Lynne Flynn reported the Program Committee did not meet.

Nominating Committee:

- Ms. Brown said Nominating committee did not meet but she had done some work with Andrea Adams, KPCA putting together a GC member recruitment flyer that is politically correct.
- **Toni Brown motioned to nominate Herman Hardesty as a user member. Bill Rasinen seconded the motion. Motion carried.** Welcome Mr. Hardesty!
- Also, Ms. Brown welcomed Rosa Martin and Irene Jarman, two interested potential members and invited both back to our next meeting.

Mr. Kyle Black presented the Medical Director's report in absence of Dr. Deborah Stanley. A handout of a graph containing data of encounters showing past, present and future goals were discussed. Concerns expressed by members. He added Dr. Jennifer Fletcher-Beck would be joining us July 23, 2007. She comes to us highly recommended.

COMMITTEE REPORTS

MEDICAL DIRECTOR'S REPORT

Dr. Leach explained the resolution the Governing Council past in August 2006 and was presented to BOH in September 2006. In principle the BOH agreed which allowed two things:

(1) Primary Care Center to proceed with restructuring the way our medical practice is organized and (2) to do the work it needed to move forward and a more autonomous fashion as a primary care center. Dr. Leach said a workgroup committee has been appointed consisting of Dr. Riley, Dr. Marcia Stanhope, Marge Keller, Dr. Matheny, Dr. Rowe, Mr. Amon, myself and other staff as needed to work out details. Dr. Leach stated after a few workgroup meetings discomfort arose from Primary Care not being able to get the financial data and an acknowledgement that the only way Administration could get us the data required is if we become our own corporation.

OLD BUSINESS

Dr. Kelly expressed we have just spent three hours - two days ago in strategic planning coming up with initiatives. These should be reflected to BOH - one being work toward separation from the Health Department. In order to grow we need to know where we are, different financial system, be able to make real time decision and not jeopardize the 1.9 million dollars to take care of impoverish people.

James Reese stated GC needs a degree of autonomy to allow GC to carry out their jobs. Lots of issues need to be worked out.

Dr. Leach noted frustration that comes when lapsed personnel funds are taken for other uses instead of for supporting Primary Care Center activities.

Dr. Leach said this year is a renewal grant but next year it is a competitive grant.

Dr. Leach stated he wanted to give credit to Dr. Rowe and Dr. Riley for their support but he didn't think the BOH was aware of the variety of issues.

Dr. Riley commented his feeling was the BOH is very supportive of splitting; it is just a matter of working out the details. Dr. Rowe announced The Board of Health Executive Leadership will meet June 29th to go over the pros and cons and the resolution crafted that says BOH authorized staff work with implementation plan, which model, time table, information system, personnel, accountability, etc.

Dr. Rowe stated, "I feel this will be a two to three year transition to get the whole thing done. Between now and January 2008 plan is to get Primary Care out from under Department for Public Health and get Primary Care's own financial system but do not lose sight of the fact! I want Public Health and Primary Care working together even if I have Primary Care as a tax exempt entity because that is what's best for the patients."

Dr. Matheny said a couple things that came up in the Governing Council strategic planning were governance and counseling. Dr. Matheny proposed some of the money received from Foundation from Healthy Kentucky be used for counseling for legal issues, possibly Jackie Leifer and at the same time get some financial counseling such as what are we paying for square foot for the space we are using, etc. and report back at our next meeting. Lynne Flynn expressed support of Dr. Matheny's proposal.

Discussion about the start time of the Governing Council meetings. **After discussing options Dr. Matheny moved to start the meetings at 5:45 PM effective with the July 19, 2007 meeting. Helen Reese seconded. Motion carried.** Dr. Leach said that the department would arrange for a Public Notice announcing the change.

**NEW BUSINESS/
ANNOUNCEMENTS**

Dr. Leach announced Linnie Toney, ARNP received the June's *Employee*

of the Month Award. Also, four other Primary Care Staff members have been recently awarded the *Above & Beyond Award* by their patients or coworkers. They are:

Dr. Jeanie Dassow, GYN

Dr. Jimmie Johnson, DMD

Pat Wagers, RN

Da' Wilkinson, Health Service Clerk

Chairperson, Marge Keller declared meeting adjourned at 8:05 PM.

ADJOURNMENT

APPROVED: _____
Chairperson

Secretary

Date